

FEE SCHEDULE

Recording Fees Effective Date August 10, 2015
Probate and Civil Filing Fees Effective Date September 1, 2017

Runnels County Clerk
Julia Miller
613 Hutchings Ave., Rm. 106, Ballinger, Texas 76821
(325) 365-2720

Real Property Recording		
Recording Fee	Local Government Code §118.011	\$ 5.00
Records Management	Local Government Code §118.011(b)(2)	\$ 10.00
Records Archive	Local Government Code §118.011(f)	\$ 10.00
Courthouse Security	Local Government Code §291.008(d)	\$ 1.00
	TOTAL (first page)	\$ 26.00
Each additional page or part on which there are visible marks of any kind (RECD2)	Local Government Code §118.011(a)(1)	\$ 4.00
For filing requirements and additional fees that may be charged, please review the following statutes: Texas Property Code 11.003, 12.001(b), 12.011; Local Government Code 191.007		
Federal Tax Lien/Release of Lien		
Recording Fee	Property Code § 14.005	\$ 10.00
Record Management	Local Government Code § 118.011(b)(2)	\$ 10.00
Record Archive	Local Government Code § 118.011(f)	\$ 10.00
Courthouse Security	Local Government Code § 291.008(d)	\$ 1.00
	TOTAL	\$ 31.00
State Tax Lien/Release of Lien		
Recording Fee	Local Government Code §118.011	\$ 5.00
Records Management	Local Government Code §118.011(b)(2)	\$ 10.00
Courthouse Security	Local Government Code §291.008(d)	\$ 1.00
	TOTAL (first page)	\$ 16.00
Federal Lien Search		
Per Name	Property Code § 14.004	\$ 10.00
Federal Lien Copies per page	Property Code § 14.004	\$ 1.50
Federal Lien Copies Certified	Property Code § 14.004/ Local Government Code § 118.011(a)(3)	\$ 5.00 +\$1.50 per page
PLATS/MAPS		
Recording Fee	Local Government Code § 118.011(c)	\$ 45.00
Record Management	Local Government Code § 118.011(b)(2)	\$ 10.00
Record Archive	Local Government Code § 118.011(f)	\$ 10.00
Courthouse Security	Local Government Code § 291.008(d)	\$ 1.00
	TOTAL	\$ 66.00
Plat with extra pages	fee per extra page	\$ 5.00
PLAT COPIES		
Certified Copies	(one page)	\$ 6.00
	Each additional page	\$ 1.00
Uncertified Copies (plain copies)	(one page)	\$ 1.00
	Each additional page	\$ 1.00

UCC-1 and UCC-3 are accepted for filing in the Real Property Records if the collateral is timber, mineral, oil, gas or fixtures and regular filing fees apply.		
ASSUMED NAME CERTIFICATE		
Applications available on the county website: www.co.runnels.tx.us		
Recording Fee (includes indexing of 2 names) (CC)(indexing of Business & 1 Owner Name)	TX Business & Commerce Code § 71.155(a)(1)(2)	\$ 3.00
Record Management	Local Government Code § 118.011(b)(2)	\$ 10.00
Record Archive	Local Government Code § 118.011(f)	\$ 10.00
Courthouse Security	Local Government Code § 291.008(d)	\$ 1.00
	TOTAL	\$ 24.00
Assumed Name Abandonment (Applications available on the county website: www.co.runnels.tx.us)		
Recording Fee (includes indexing of 2 names) (CC)(indexing of Business & 1 Owner Name)	TX Business & Commerce Code § 71.155	\$ 3.00
Record Management	Local Government Code § 118.011(b)(2)	\$ 10.00
Record Archive	Local Government Code § 118.011(f)	\$ 10.00
Courthouse Security	Local Government Code § 291.008(d)	\$ 1.00
	TOTAL	\$ 24.00
Assumed Name Searches		\$ 5.00
Assumed Name Copies		
Certified Copies	(certification \$5.00) (\$1.00 each page)	\$5.00 + \$1.00 each page
Uncertified Copies (plain copy)		\$ 1.00
POSTING PUBLIC NOTICES: Including Trustee/Foreclosure Sales		
Recording Fee	TX Property Code § 51.002(f)	\$ 2.00
Courthouse Security Fee	Local Government Code § 291.008(d)	\$ 1.00
	TOTAL	\$ 3.00
CATTLE BRAND APPLICATION/RELEASE OF OWNERSHIP		
Recording Fee (one brand/one location)	Local Government Code § 118.020(a)(9) TX Agri. Code § 144.110	\$ 5.00
Record Management	Local Government Code § 118.011(b)(2)	\$ 10.00
Record Archive	Local Government Code § 118.011(f)	\$ 10.00
Courthouse Security	Local Government Code § 291.008(d)	\$ 1.00
	TOTAL	\$ 26.00
<i>Each Additional Brand Location</i>	Recorded at the same time only	\$ 5.00
MILITARY DISCHARGE (DD214)		
FILING	Local Government Code §192.002(b)	No Charge
CERTIFIED COPY	Texas Government Code § 603.003(a)	No Charge
<i>Thank you for your service!</i>		
BIRTH/DEATH VERIFICATION: <i>Runnels County Only</i>		
Search Fee	Local Government Code 118.015(a), TAC § 181.22(g)	\$ 10.00

BIRTH CERTIFICATES	<i>If Born outside County-available on short form only</i>	
Search/Certificate/County Clerk Fee	Local Government Code 118.015(a),TAC § 181.22, HSC 191.0045	\$ 20.20
Vital Statistics Fee	HSC § 191.0045	\$ 1.80
Vital Statistics Preservation Fee	HSC § 191.0045	\$ 1.00
	TOTAL	\$ 23.00
DEATH CERTIFICATES	<i>Runnels County Only</i>	
Search/Certificate/County Clerk Fee	Local Government Code 118.015(a), TAC § 181.22(b)(s), HSC 191.0045	\$ 20.00
Vital Statistics Preservation Fee	HSC § 191.0045	\$ 1.00
	TOTAL	\$ 21.00
Each Additional Copy	<i>Ordered at the same time</i>	
County Clerk Fee	HSC § 191.0045	\$ 3.00
Vital Statistics Preservation Fee	HSC § 191.0045	\$ 1.00
	TOTAL	\$ 4.00
INFORMAL MARRIAGE LICENSE		
License Fee (ML/CC 12.50)(ML/ST 12.50)	Local Government Code § 118.011(a)(8)	\$ 25.00
Records Management	Local Government Code § 118.011(b)(2)	\$ 10.00
Records Archive Fee	Local Government Code § 118.011(f)	\$ 10.00
Courthouse Security Fee	Local Government Code § 291.008(d)	\$ 1.00
Vital Statistics Preservation Fee	HSC § 191.0045	\$ 1.00
	TOTAL	\$ 47.00
Out of State Resident	Local Government Code § 118.018	ADDITIONAL \$100.00
MARRIAGE LICENSE without Texas Premarital Education Certificate		
License Fee (ML/CC 30.00)(ML/ST 20.00)(ML/FTF 10.00)	Local Government Code § 118.011(a)(7)	\$ 60.00
Records Management	Local Government Code § 118.011(b)(2)	\$ 10.00
Records Archive Fee	Local Government Code § 118.011(f)	\$ 10.00
Courthouse Security Fee	Local Government Code § 291.008(d)	\$ 1.00
Vital Statistics Preservation Fee	HSC § 191.0045	\$ 1.00
72 hour waiting period from date of application before the license can be used.	TOTAL	\$ 82.00
Out of State Resident	Local Government Code § 118.018	ADDITIONAL \$100.00
MARRIAGE LICENSE with Texas Premarital Education Certificate		
License Fee	Local Government Code § 118.011(a)(7)	\$ <i>waived</i>
Records Management	Local Government Code § 118.011(b)(2)	\$ 10.00
Records Archive Fee	Local Government Code § 118.011(f)	\$ 10.00
Courthouse Security Fee	Local Government Code § 291.008(d)	\$ 1.00
Vital Statistics Preservation Fee	HSC § 191.0045	\$ 1.00
72 hour waiting period is waived.	TOTAL	\$ 22.00
Out of State Resident	Local Government Code § 118.018	ADDITIONAL \$100.00
CERTIFIED COPY of MARRIAGE LICENSE: Runnels County Records Only		
Clerk's Certification Fee	Local Government Code § 118.011(a)(3)	\$ 5.00
Fee per Page	Local Government Code § 118.011(a)(4)	\$ 1.00
Vital Statistics Preservation Fee	HSC § 191.0045	\$ 1.00
	TOTAL	\$ 7.00
For information regarding a marriage by proxy, marriage to an incarcerated person, marriage of deployed soldier or marriage of a person less than 18 years of age, please contact the County Clerk's Office for regulations and requirements.		

COPIES:		
Plain Local Government Code § 118.011(a)(4)		\$1.00 per page
Certified Local Government Code § 118.011(a)(3)		\$5.00 + \$1.00 per page
Authenticated copies (Clerk certifies twice)		\$10.00 + \$1.00 per page
Certification of TABC Application	Local Government Code § 118.011(a)(3)	\$5.00
CD ROM (Of Text and/or images of County Clerk's public information	Contact County Clerk's office for pricing	\$ 0.00
Returned Check Fee		\$ 30.00
Fax Fee for Non Certified Documents Note: No charge for cover sheet, All transactions must be pre-paid	Does not include fee for copies	\$ 2.00
Search Fee Probate/Civil/Criminal	Per name, per 10 year search	\$ 5.00

RUNNELS COUNTY PROBATE FILING FEES (Effective September 1, 2017)

Original filing of Probate of Will, Guardianship, Muniment of Title		
Probate Fee Original Action	Local Government Code § 118.052(2)(A)(i)	\$ 40.00
Records Management	Local Government Code § 118.052(3)(G)	\$ 5.00
Court Record Preservation Fee	Texas Government Code § 51.708	\$ 10.00
Courthouse Security Fee	Local Government Code § 291.008(d)	\$ 5.00
Law Library	Local Government Code § 323.023(a)	\$ 35.00
Judicial Fee	Texas Government Code § 51.703(a)	\$ 40.00
Issuing Citation	Local Government Code § 118.052(3)(a)	\$ 4.00
Basic Civil Legal Services for Indigents	Local Government Code § 133.153(a)(1)	\$ 10.00
Records Archive Fee	Local Government Code § 118.011(f)	\$ 5.00
Sheriff's Fee	Local Government Code § 181.131	\$ 10.00
Judicial Education Fund	Local Government Code § 118.064(a),(b)(1)	\$ 5.00
Support for Judiciary	Local Government Code § 133.154(a)	\$ 42.00
Appellate Judicial System Fee	Texas Government Code § 22.2061	\$ 5.00
Supplemental Court Initiated Guardianship	Local Government Code § 118.052(2)(E)	\$ 20.00
County Judge	Local Government Code § 118.101	\$ 4.00
Judge Probate Special Fee	Local Government Code § 118.064	\$ 5.00
Administering Oath	Local Government Code § 118.101	\$ 2.00
Judicial and Court Personnel Training Fee	Texas Government Code § 51.971	\$ 5.00
State Electronic Fee Fund	Texas Government Code § 51.851(b)	\$ 30.00
Fee includes one posted or published citation and 1 Letter	TOTAL	\$ 282.00
Charge for each additional issuance of Citation Local Government Code § 118.052(3)(A)		\$ 4.00
Personal service on <i>each</i> citation in Runnels County		\$ 85.00
Letters of Testamentary, Guardianship, Administration (each) (This <i>does not include</i> the cost of Order, if necessary to attach) Local Government Code § 118.052(3)(D)		\$ 2.00
Wills for Safekeeping		
Filing Fee	Local Government Code § 118.052(3)(E)	\$ 5.00
	TOTAL	\$ 5.00
Application for Sale of Real (or Personal) Property		
Filing Fee	Local Government Code § 118.052(2)(B)(iv)	\$ 25.00
Judge's Fee	Local Government Code § 118.101(11)	\$ 2.00
Sheriff's Fee	Local Government Code § 181.131	\$ 10.00
Record Management	Local Government Code § 118.052(3)(G)	\$ 5.00
Basic Civil Legal Services for Indigents	Local Government Code § 133.153(a)(1)	\$ 10.00
	TOTAL	\$ 52.00

Adverse Action (Cross Action, Intrusion, Pleas of Privilege or Motion for New Trial)		
Adverse Probate Action	Local Government Code § 118.052(2)(C)	\$ 40.00
Records Management	Local Government Code § 118.052(3)(G)	\$ 5.00
Courthouse Security Fee	Local Government Code § 291.008(a)	\$ 5.00
Civil Legal Services for Indigents	Local Government Code § 133.153(a)(1)	\$ 10.00
Court Record Preservation Fee	Texas Government Code § 51.708	\$ 10.00
Supplemental Court Initiated Guardianship	Local Government Code § 118.052(2)(E)	\$ 20.00
Appellate Judicial System Fee	Texas Government Code § 22.2061	\$ 5.00
Sheriff's Fee	Local Government Code § 181.131	\$ 10.00
Records Archive Fee	Local Government Code § 118.011(f)	\$ 5.00
Judicial and Court Personnel Training Fee	Texas Government Code § 51.971	\$ 5.00
State Electronic Fee Fund	Texas Government Code §51.851(b)	\$ 30.00
Fee does not include any service.	TOTAL	\$ 145.00
Charge for each issuance of Citation Local Government Code §118.052(3)(A)		\$ 4.00
Personal service on each citation in Runnels County		\$ 85.00
If Judge's signature required Local Government Code § 118.101(11)		\$ 2.00
Inventory, Appraisement and list of Claims - Delayed (after 90th day after Qualification Date)		
Filing Fee	Local Government Code § 118.052(2)(B)(i)	\$ 25.00
Judge's Fee	Local Government Code § 118.101(11)	\$ 2.00
		\$ 27.00
Annual/Final Account of Probate/Guardianship(must be notarized), (after Order Approving Inventory and Appraisement or after 120th day after initial filing of the action, whichever occurs first)		
Filing Fee	Local Government Code § 118.052(2)(B)(iv)	\$ 25.00
Judge's Fee	Local Government Code § 118.101(11)	\$ 2.00
		\$ 27.00
Annual/Final Report of Guardianship of a Person (must be notarized) (after Order Approving Inventory and Appraisement or after 120th day after initial filing of the action, whichever occurs first)		
Filing Fee	Local Government Code § 118.052(2)(B)(vi)	\$ 10.00
Judge's Fee	Local Government Code § 118.101(11)	\$ 2.00
Record Management	Local Government Code § 118.052(3)(G)	\$ 5.00
	TOTAL	\$ 17.00
Miscellaneous Filings (after Order Approving Inventory and Appraisement or after 120th day after initial filing of the action, whichever occurs first, IF MORE THAN 25 PAGES)		
Filing Fee	Local Government Code § 118.052(2)(B)(vii)	\$ 25.00
Judge's Fee	Local Government Code § 118.101(11)	\$ 2.00
	TOTAL	\$ 27.00
Claim (paid by the Claimant at time of filing)		
Filing Fee	Local Government Code § 118.052(2)(D)	\$ 10.00
Judge's Fee	Local Government Code § 118.101(11)	\$ 2.00
	TOTAL	\$ 12.00
Foreign Wills/ Temporary Guardianship/ Application to sell minor's interest/ Heirship Determination in no Existing Probate		
Probate Fee Original Action	Local Government Code § 118.052(2)(A)(i)	\$ 40.00
Records Management	Local Government Code § 118.052(3)(G)	\$ 5.00
Court Record Preservation Fee	Texas Government Code § 51.708	\$ 10.00
Records Archive Fee	Local Government Code § 118.011(f)	\$ 5.00
Courthouse Security Fee	Local Government Code § 291.008(d)	\$ 5.00
Law Library	Local Government Code § 323.023(a)	\$ 35.00
Judicial Fee	Texas Government Code § 51.703(a)	\$ 40.00
Sheriff's Fee	Local Government Code § 181.131	\$ 10.00
Judge's Fee	Local Government Code § 118.101(11)	\$ 2.00
Civil Legal Services for Indigents	Local Government Code § 133.153(a)(1)	\$ 10.00
Judicial Education Fund	Local Government Code § 118.064(a),(b)(1)	\$ 5.00
Support for Judiciary	Local Government Code § 133.154(a)	\$ 42.00
Appellate Judicial System Fee	Texas Government Code § 22.2061	\$ 5.00
Supplemental Court Initiated Guardianship	Local Government Code § 118.052(2)(E)	\$ 20.00
Judicial and Court Personnel Training Fee	Texas Government Code § 51.971	\$ 5.00
State Electronic Fee Fund	Texas Government Code §51.851(b)	\$ 30.00
Fee does not include any service.	TOTAL	\$ 269.00
Charge for each issuance of Citation Local Government Code §118.052(3)(A)		\$ 4.00
Personal service on each citation in Runnels County		\$ 85.00

Filing Affidavit in Small Estate Records after Approval by Judge		
Probate Fee Original Action	Local Government Code § 118.052(2)(A)(iii)	\$ 40.00
Records Management	Local Government Code § 118.052(3)(G)	\$ 5.00
Court Record Preservation Fee	Texas Government Code § 51.708	\$ 10.00
Courthouse Security Fee	Local Government Code § 291.008(d)	\$ 5.00
Law Library	Local Government Code § 323.023(a)	\$ 35.00
Judicial Fee	Texas Government Code § 51.703(a)	\$ 40.00
Civil Legal Services for Indigents	Local Government Code § 133.153(a)(1)	\$ 10.00
Records Archive Fee	Local Government Code § 118.011(f)	\$ 5.00
Judicial Education Fund	Local Government Code § 118.064(a),(b)(1)	\$ 5.00
Support for Judiciary	Local Government Code § 133.154(a)	\$ 42.00
Appellate Judicial System Fee	Texas Government Code § 22.2061	\$ 5.00
Supplemental Court Initiated Guardianship	Local Government Code § 118.052(2)(E)	\$ 20.00
County Judge	Local Government Code § 118.101	\$ 2.00
Judicial and Court Personnel Training Fee	Texas Government Code § 51.971	\$ 5.00
State Electronic Fee Fund	Texas Government Code §51.851(b)	\$ 30.00
	TOTAL	\$ 259.00
Charge for each issuance of Citation Local Government Code §118.052(3)(A)		\$ 4.00
Personal service on each citation in Runnels County		\$ 85.00
Mental Illness Filings		
Probate Fee Original Action	Local Government Code § 118.052(2)(A)(iii)	\$ 40.00
Records Management	Local Government Code § 118.052(3)(G)	\$ 5.00
Court Record Preservation Fee	Texas Government Code § 51.708	\$ 10.00
Courthouse Security Fee	Local Government Code § 291.008(d)	\$ 5.00
Law Library	Local Government Code § 323.023(a)	\$ 35.00
Judicial Fee	Texas Government Code § 51.703(a)	\$ 40.00
Civil Legal Services for Indigents	Local Government Code § 133.153(a)(1)	\$ 10.00
Court Reporter Fee	Texas Government Code § 51.601(a)	\$ 15.00
Judicial Education Fund	Local Government Code § 118.064(a),(b)(1)	\$ 5.00
Support for Judiciary	Local Government Code § 133.154(a)	\$ 42.00
Supplemental Court Initiated Guardianship	Local Government Code § 118.052(2)(E)	\$ 20.00
County Judge	Local Government Code § 118.101	\$ 2.00
Appellate Judicial System Fee	Texas Government Code § 22.2061	\$ 5.00
Sheriff's Fee	Local Government Code § 181.131	\$ 10.00
County Attorney Fee	Texas Health & Safety Code 574.031	\$ 50.00
Judicial and Court Personnel Training Fee	Texas Government Code § 51.971	\$ 5.00
State Electronic Fee Fund	Texas Government Code §51.851(b)	\$ 30.00
Issuing Documents	Local Government Code § 118.052(3)(a)	\$ 8.00
	TOTAL	\$ 337.00
Miscellaneous Fees		
Judge's signature required Local Government Code § 118.101(11)	On any additional documents requiring judges signature	\$ 2.00
Bond Approval	Local Government Code § 118.011 (a) (6)	\$ 3.00
Oath	Local Government Code § 118.011 (a) (10)	\$ 2.00

Runnels County Civil Filing Fees (Effective September 1, 2017)

Civil Court/ Occupational License/Hardship License/ Foreign Judgments/ Appeals from J.P. Court		
Civil Fee Original Action	Local Government Code § 118.052(1)(A)(ii)	\$ 40.00
Records Management	Local Government Code § 118.052(3)(G)	\$ 5.00
Court Record Preservation Fee	Texas Government Code § 51.708	\$ 10.00
Courthouse Security Fee	Local Government Code § 291.008(d)	\$ 5.00
Law Library	Local Government Code § 323.023(a)	\$ 35.00
Judicial Fee	Texas Government Code § 51.703(a)	\$ 40.00
Civil Legal Services for Indigents	Local Government Code § 133.153(a)(1)	\$ 10.00
Records Archive Fee	Local Government Code § 118.011(f)	\$ 5.00
Appellate Judicial System Fee	Texas Government Code § 22.2061	\$ 5.00
Support for Judiciary	Local Government Code § 133.154(a)	\$ 42.00
County Judge	Local Government Code § 118.101	\$ 2.00
Judicial and Court Personnel Training Fee	Texas Government Code § 51.971	\$ 5.00
State Electronic Fee Fund	Texas Government Code § 51.851(b)	\$ 30.00
Fee does not include any service nor certified copies	TOTAL	\$ 234.00
Certified Copies	(each certification \$5.00) (copies not included - additional \$1.00 each page)	\$ 5.00 each PLUS \$1.00 per page
Charge for each issuance of Citation Local Government Code § 118.052(3)(A)		\$ 4.00
Cross Actions, Interventions, Pleas of Privilege or Motion for New Trial		
Filing of action other than original	Local Government Code § 118.052(1)(B)	\$ 40.00
Records Management	Local Government Code § 118.052(3)(G)	\$ 5.00
Court Record Preservation Fee	Texas Government Code § 51.708	\$ 10.00
Courthouse Security Fee	Local Government Code § 291.008(d)	\$ 5.00
Basic Civil Legal Services for Indigents	Local Government Code § 133.153(a)(1)	\$ 10.00
Appellate Judicial System Fee	Texas Government Code § 22.2061	\$ 5.00
Sheriff's fee	Local Government Code § 181.131	\$ 10.00
Records Archive Fee	Local Government Code § 118.011(f)	\$ 5.00
State Electronic Fee Fund	Texas Government Code § 51.851(b)	\$ 30.00
Judicial and Court Personnel Training Fee	Texas Government Code § 51.971	\$ 5.00
Fee does not include any service.	TOTAL	\$ 125.00
Charge for each issuance of Citation	Local Government Code § 118.052(3)(A)	\$ 4.00
Personal service on each citation in Runnels County		\$ 85.00
If Judge's signature required	Local Government Code § 118.101(11)	\$ 2.00
Nondisclosure Petition		
Filed only as a new civil filing		\$ 219.00
Nondisclosure Fee	Texas Government Code § 1411.081(d)	\$ 28.00
	TOTAL	\$ 247.00
Application for Turnover Order & Injunctive Relief	Local Government Code § 118.052(1)(B)	\$ 30.00
If Judge's signature required	Local Government Code § 118.101	\$ 2.00
Jury Fee TEXAS RULES OF COURT 216 & TEXAS GOVERNMENT CODE 51.604		\$ 40.00
SERVICE BY CERTIFIED MAIL		\$ 75.00
Mail Service of Process same as Sheriff	Local Government Code § 118.052(3)(F)	
SERVICE DOCUMENTS: Citation; Notice; Commission to take Deposition; Show Cause; Subpoena; Precept to Serve; Temporary Restraining Order; Process; or other instrument or paper authorized or required to be issued by the Clerk		
Issuing before judgment/County Clerk	Local Government Code § 118.052(3)(A)	\$ 4.00
Issuing after judgment/County Clerk	Local Government Code § 118.052(1)(C)	\$ 5.00
Personal service on each citation in Runnels County		\$ 85.00

<u>Sheriff and Constable Fees</u> approved by the Commissioner’s Court of Runnels County	
****Commission on collected money per Writ of Execution, Order of Sale, etc., is 4 percent, with a maximum of \$500.00	
Posting Trustee or Other Notices	\$ 10.00
Citation – Probate	\$ 10.00
Citations for Personal Service, Publication or Posting	\$ 85.00
Order of Sale	\$ 200.00
Subpoena	\$ 80.00
Summons	\$ 80.00
Writ of Garnishment	\$ 200.00
Writ of Attachment	\$ 200.00
Writ of Execution	\$ 250.00
Writ of Possession	\$ 200.00
Writ of Sequestration	\$ 200.00
Other Writs Not Specifically Listed	\$ 200.00

REVISED 09.01.17